



## 1. Gerts – *'til it hurts!*

Here is your bi-weekly update:

- 1.1 **Busboy:** We agreed on having 2 bartenders per shift, rather than having a busboy for busy nights and have them split the duties.
- 1.2 **Food:** So far, so good. Both pizza and SmartChef have been profitable. Our margins are 20% and 40%, respectively. Accounting will work on weekly food reports for the future. Additionally, we discussed having a different supplier for pizza.
- 1.3 **SmarChef:** We will not have it from 5pm – closing!
- 1.4 **Renovations:** OpCom has been discussing how this would work. A proposal will be brought to Council.
- 1.5 **Menu:** It is back to English-only, but that will be fixed. We also talked about coming up with a side menu to cover the Al-Taib menu and listing all our food options on it as well.

## 2. Haven Books

Everything is pretty chill and quiet at the store, but here is a status update on a few things:

- 2.1 **Store Status:** It is looking pretty. Everything is sorted alphabetically and the store is super clean. Sales are slow, but we sell occasional things here and there.
- 2.2 **Publicity:** We discussed several issues that go from the fact that the manager's cards are not bilingual, to whether we wanted to put a calendar on bookmarks, to articles in the papers, to donating money to Science Carnival (no conflict of interest here, I swear!), to our publicity budget.
- 2.3 **Bookdrives:** The dates for the BDs are Dec. 10, 11, 12, 14, and 15. We are waiting for the approval from Rez Council and we are currently working on the logistics. The major thing we discussed was whether to include Solin Hall or not, and the potential challenges of it due to its distance. In the end we agreed it was feasible to do it, so we will.
- 2.4 **Study Guides:** The manager started working on this and I should be getting those P.O.s sometime soon. After originally suggesting this be brought to OpCom I felt its better to just go ahead with it and keep both OpCom and Council informed of whats going on, rather than spending more time in consultation since the project is time sensitive and the investment and potential losses if it fails are really really small.



2.5 **Inventory:** After physically going over the two lists we had (the one made employees and the one prepared by NG) and comparing them to our stock, we discovered we had 2,000 errors (we had some books that the system said we sold or we did not have a book we were supposed to have). The figure for the value of those 200-ish missing/lost books is \$6,500 – which is pretty closed to the estimated \$5,500 we came up to during the summer! Furthermore, 77 of said books are stale, meaning they are expiring now. Once those books expire, our liabilities will be definitely way under \$5,000!!! Therefore, we discussed how we are going to deal with this and decided to pay all books that were cosigned this year (which we assume we sold, but the sale was not registered) and wait and see for the other books.

2.6 **Prophetline:** The data dump has been sent to them and we could potentially have prophetline running with real data anytime from tomorrow until early next week!

3. **Motion Re: Seafood**

I met with Sarine, who worked on the motion to discuss our strategy for the implementation of it. They will work on studying the types of seafood available at all food services in the building and we will move on from there.

4. **Five Year Plan**

I met with my peeps regarding paperless accounting, paperless club aps., paperless audits, and basically a paperless SSMU. They will do some more studies on the options and come back. Also, they want to replace all CRT monitors for LCD, I asked them for a report listing all items and the cost to replace them.

*Respectfully submitted,*

**Jose A. Diaz**  
 VP Finance & Operations