



**Report of the 101st SSMU Executive Committee
September 17th 2009**

Compiled by Pauline Gervais, General Manager

What follows are the decisions made over the summer by the Executive Committee, for ratification by Council. They are outlined in brief, but further information can be made available upon request:

June 2nd, 2009

VP University Affairs:

- Approval of William Vanderbilt at the position of Assistant researcher for the VP UA (pending getting the amount of the stipend to be paid).
- Approval of hiring Theodoric Meyer as the researcher on “Enrolment strategies”. The stipend got already approved.
- Approval of hiring Daniel Amin as the researcher on the beer companies (FERC).

VP Operations & Finance:

- Approval of the “Inventory Coordinator” contract for the summer in the amount of \$1,000 (Fayes Hughes).

VP External:

- Move forward on the issue of helping Ghetto Shul to open a student-run operation in the Ghetto. SSMU will not be financially involved into this.
- Approval on giving a salary advance in the amount of one week salary to Sebastian Ronderos-Morgan on June 4th, 2009.

VP Internal:

- Approval of the Frosh Web Designer contract in the amount of \$700, pending on the revision with the General Manager of the termination clause.
- Approval of the Frosh Translator contract in the amount of \$200, pending on the revision with the General Manager of the termination clause.



- Approval of the Creative Marketing Manager contract in the amount of \$1,500 plus commissions.

VP Clubs & Services:

- Approval of Katasoho as the Handbook's printer for the 2009-10 edition in the amount of \$28,000.00 plus taxes.
- Approval of the full status for the Speed Dating club.

President:

- The draft letter written by Réna Kermacha from Heenan Blaikie is approved. This is related to the letter of demand that SSMU received about articles written in the Tribune about CASA.

June 9th, 2009

General Manager:

- Approval of SACOMSS non-student volunteers to have access to the Shatner Building on a 24 hour basis. Vice-President (Clubs and Services) Olle and GM Gervais will revise the information that is needed from these people.
- Approval of hiring a student for a 2 week period (8 days of minimum wage) in order to work on some archives in the basement as well as in the back office.
- Approval of the listing of the signing officers for each department of the SSMU organization.

VP Clubs & Services:

- Approval of Challah for Hunger as Interim Club.
- The executives approved a cap of \$4,000 of CLF money to be distributed throughout the summer, subject to revision if need be..
- The executives approved an amount of \$500 from the CLF money to Dragon Boat Z.

VP University Affairs:

- Approval of hiring William Vanderbilt as the assistant researcher for the VP UA and paying a stipend of \$400 per semester.



- Approval of paying a stipend of \$300 to Dana Lahey who was asked to do a research in 2008-2009 but only brought his report this year. This amount will be accrued in order to be accounted in the year 2008-2009.

VP External:

- Approval of Robin Quvi Taylor to do a research under the VP External and to be paid a stipend of \$900.

President:

- Approval of the letter to be given to the tenants of the Shatner Building about the elimination of bottled water on Campus.
- Approval of the two (2) FMMCC's contract (Farmers Market McGill coordinators) in the amount of \$1,200 each. The two coordinators are Sarah Bleiwas and Max Halparin.

June 16th, 2009

General Manager:

- Starting the week of June 22nd, 2009, the decision to keep the bar open for the remaining summer period will be decided on a weekly basis by VP Diaz.
- The executives have agreed to mandate the General Manager to open a project with McGill on the work that needs to be done in the garage, namely to close the section where the porters and the IT person work.
- The executives approved the proposal of services for the audit of the annual financial statements of the Students' Society of McGill University in the amount of \$18,000.00 plus \$500 in disbursement fee such as photocopies, couriers, word processing, etc...

VP Internal:

- \$250 is approved from the CLF money to give out as a prize to the best booth during Street Fest.
- Approval of \$250 to be given to Aashish Kumar, website designer, to update the Orientation Website. The money will come from either the Frosh budget or the Street Fest budget. Half of it will be reimbursed by the First Year Office.



VP Clubs & Services:

- Approval of the Egyptian Student Association as interim club.
- Approval of the Cinema Politica as interim club.

VP Operations and Finance:

CLF applications:

- MSA Appreciation dinner: \$150 is approved to pay for the Awards Plaques.

Green Fund applications:

- Campus Crops: \$1,650 is approved to pay for their garden materials in the amount of \$450 and to pay the summer stipend of \$1,200 for the Garden Coordinator.
- Radical Frosh: \$350 is approved to pay for the T-shirts (\$200) and a stipend of \$150 for a workshop.
- Increase the amount approved out of the Space Fee Fund for the Gerts sound system in order to match the quote. This decision will be tabled and a decision will be made on June 23rd, 2009.

VP University Affairs:

- Approval of the 3 researcher contracts: Amara Possian (\$1,000), Theodorico Meyer (\$800) and David G. Koch (\$1,000).

June 23rd, 2009

VP Operations & Finance:

- The executives will allow Tanya Marie Stevens, the Bar Manager, to get a key of the Gerts' fridge in order to facilitate her work. This will not be a privilege of future bar managers.
- The executives will also permit the Bar Manager to work with an open purchase order in the amount of \$5,000.00 in order to facilitate the process of ordering the liquor and the beer for the bar.



- It was approved to get the frying machine in Gerts and to sign a contract with the supplier. The food in Gerts will be offered only after the closure of the cafeteria and Altaib.
- The executives approved the contract with the 47th Promotions' company for events that happened in the Bar during the winter/spring seasons. It was also agreed to deduct the amount that they owe to the bar from our payment of 50% of the printing costs.
- The executives approved to not renew the contract of Faye Hughes, the inventory coordinator in Havens. The VP Operations and Finances will start the process of hiring a Bookstore Manager with the General Manager.

VP Clubs & Services:

- Ghetto Shul – Interim Club status approved.
- Space Fee applications 2008-2009:
 - a) Flat screens in the main entrance of Shatner (\$4,000)
 - b) Plate club / shelving (\$390.94)
 - c) Gerts / sound system and DJ equip (\$8,400)
 - d) Midnight Kitchen / convection oven (\$5,218.64)
 - e) Cafeteria couches (\$2,300)
 - f) Flowers / outside Shatner (\$291.92)

For a total of:\$20,601.50

June 30th, 2009

General Manager:

- Approval of the contract for the storage space rented to Chalifoux Distributrices. (Sadies' corner)

VP Clubs & Services:

- The executives approved the idea of a 15 pages research to be made on the 100 years of SSMU for an amount of \$800.00. VP Olle will find out where the money will come from and will get that approved at the next meeting.

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Comptroller:



- Approval of the financial statements as of May 31st, 2009 (non audited)

July 7th, 2009

General Manager:

- The executives approved the purchase of 100 chairs for the ballroom at \$35.95 each. The purchase will be made through the building budget.

VP Internal:

- The executives approved the Frosh budget pending a minor change of \$110 to show a surplus of \$850.

VP Clubs & Services:

- The executives approved an amount of \$800 to be taken from the research and University relation department (4076) to do a research on the 100 years of the SSMU.
- Approval of an interim club status for Equal Voice – Youth Chapter.
- By-laws book 3: minor changes are approved.

VP Operations & Finance:

- Approval of an amount of \$1,500 to be given to School Schmoool from the Campus Life Fund in order for them to produce 200 copies of their organizer and this is pending on seeing a proof that the SSMU logo is appearing on the said publication.

VP External:

- The executives approved the request of the VP External to change the physical work location of the Legal and Political Affairs Coordinator. This employee will work 2 days in Montreal and 2 days in Quebec for the period starting now and terminating on August 21st, 2009. A weekly report will be requested and SSMU will not be responsible for any cost related to this.
- The executives also agreed to pursue the idea of seeking official accreditation of SSMU's Legal and Political Affairs Coordinator as a lobbyist.



- Approval of a Filing and Archiving Assistant for the VP External. The stipend of \$200 for 20 hours of work will be taken from the External port-folio department (4037).

July 14th, 2009

VP University Affairs:

- The executives made the decision to exclude IC3 from the operations that are under the SSMU umbrella. VP UA and VP C&S will explain to them that they can apply to become a club or apply to the Campus Life Fund to subsidize their activities.

July 21st, 2009

General Manager:

- The executives agreed on the hiring of Fernando Serrano to help the porters during the vacation period of August 3rd until August 21st 2009. The cost to cover those 3 weeks is approximately \$1,800.00. During that period, the porters are going to be painting the clubs and services offices on the 4th floor of Shatner. The building budget will support that expense.
- Travel Cuts is selling its business to Merit Travel Ventures Inc. In order to transfer the lease to them, they want us to provide an assignment of their lease with us to the new company. This is approved by the executives pending the revision of the document by Réna Kermasha from Heenan Blaikie to make sure that the document SSMU will be signing is fine.
- The executives approved the execution of Phase I of the Shatner internal signage project at the cost of \$5,376.00 plus taxes, plus the installation of all the signs to be done at a later time. The money will be taken from the building budget under alterations and from CERF at the end of the fiscal year.

VP External:

- The interim cost-sharing regime for the Table de Concertation is approved only for the expenses submitted at the meeting of today, which is:
 - SSMU 40%
 - CADEUL 35%
 - AELIES 15%
 - REMDUS 10%



- The executives approved the reimbursement of CADEUL's expenses in the amount of \$345.50. The details are going to be provided by the VP Ronderos-Morgan to accounting. The money is coming from the external affairs budget.
- The executives also approved the payment of 40% of the stipend to be paid to Olivier Jegou (which is \$1,000.00) as researcher and writer of the Table's memorandum on the Governance law as well as his ability to continue being an active, full-time executive until the launching date of La Table. The money will also come from the external affairs budget.
- The executives also approved the hiring of David Schecter as the Filing and Archiving Assistant of the VP External.

VP Clubs & Services:

- Approval of the Flat Screens project which project is to give a highly effective and dynamic way of communicating with the students, in the amount of \$4,676.50. This expense will apply to the building budget under alterations and from CERF at the end of the current fiscal year.

VP Finance & Operations:

- The executives approved the hiring of the ex Bookstore Manager Raimi Marx for a period of 3 days at an hourly wage of \$14.50. These 3 days are going to be spent to train the new Bookstore Manager Mr Benjamin Isaac Paris who will start on the job on July 27th, 2009. This expense will come from the Bookstore budget.

July 28th, 2009

VP Internal:

- Prorating the stipends of Lorna Sampson (frosh coordinator) and attributing her half of their original second stipend is approved by the executives.

August 4th, 2009

VP Clubs and Services:

- Hiring of Fraser Dickson as the 100 years of SSMU researcher.



VP University Affairs:

- Partial stipend of \$100 for Amara Poissan on the Grade-Flation research project.

VP External:

- Approval to revamp the Tuition Truth in the amount of \$450

VP Operations & Finance:

- Change the porter schedule on August 26th, 2009

August 11th, 2009

VP Internal:

- Approval of having a search box on our Website for \$230

VP Operations & Finance:

- Approval of a 2.5% of total value of books as a value of lost books for auditors

VP Clubs & Services:

- Buddhist meditation group is approved as a club
- World vision is also approved as a club
- Approval of a contract with the Bank of Montreal for multiple days tabling in Shatner

August 20th, 2009

General Manager:

- Approval of the CU contract for the Handbook
- Approval of the CU contract for the Old McGill
- Building hours for the fall and winter semesters are approved.



VP Clubs & Services:

- Interim Status approved for the Students Supporting The Heart & Stroke Foundation
- The executives approved the sponsorship between SSMU and Discount for 3 van rentals for 2 days against a 10 X 10 space at Frosh on August 30th 2009

September 1st, 2009

General Manager:

- Deli Planet contract is approved pending the revision of the clause 2.3 about a maximum of \$400 for printing the menus.
- The purchase of 2 flat screens plus the wall mounts for the main entrance of Shatner. Total amount of \$2,107.06 coming from the building budget.
- The parking proposal from Jo-An Sciampacone, Manager of Parking services, is approved, consisting of waving the billing of August and September to compensate for four months of monitoring by SSMU personnel.
- Cleaning contract with Century is approved. Total amount \$69,531.00 from September 2009 to April 2010.
- Approval on getting the lawyers' opinion on activities that are permitted/non permitted in Shatner.

VP Operations & Finance

- The executives approved making the washrooms on SB-1 gender neutral for the Queer McGill party in Gerts on September 4th, 2009.

VP Clubs & Services

- Approval of paying Jostens' final invoice for the Old McGill.
- Approval of paying HF photo for the 2008-09 edition of the Old McGill.
- Approval of Dragon Boat Z for full club status.
- Approval of The Sketching Club for interim club status.
- Approval of Students for Alternative software Society for interim status.



- Approval of the Chamanga club for interim club status.

VP Internal

- Approval of dividing the final \$1,000 stipend of Lorna Sampson to the other 3 Frosh Coordinators following her resignation.

September 9th, 2009

General Manager

- The executives agreed to give the mandate to their General Manager to investigate on the cost and procedures to create a new corporation responsible to hold the SSMU liquor permits.

Comptroller

- Approval of the July 2009 financial statements.

VP Operations & Finance

- Approval of the beer selling prices in Gerts: Boréale Pitcher at \$10.00, McAuslan Pitcher at \$10.50, Boréale pint at \$4.00 and McAuslan pint at \$4.25, Carlsberg Pitcher at \$12.00 and Carlsberg pint at \$5.00
- The executive approved the purchase of the Scanna Bar system in the amount of \$5,000.00, which system will control the alcohol inventory of SSMU.
- The executives also approved that in the future Gerts, by using the Scanna Bar system, will purchase and control the alcohol for all events to be held in the SSMU building.
- Green Fund applications:
 - a) The request to get \$2,700 for the collection and transportation is approved.
 - b) Approval of \$300 to the Enviro-Committee for awareness
- CLF applications:
 - a) \$500 is approved for the Management case competition committee



- b) \$200 is approved to support the Independent Studies in Microbiology and Immunology reception and diner to celebrate their final year of undergraduate studies.
- c) \$100 is approved to support the Welcome Party of the McGill Chinese Students' Society.
- d) \$100 is approved to support the Air Bounce Dodgeball event of the SOS group (students offering support)
- Space Fee applications:
 - a) Approval of an amount of \$6,193.68 to help Ghetto Shul to pay for accessories such as: plates, cups, bowls, forks, spoons, knives, freezer, cutlery holder, racks, etc...

President

- Approval of the following hiring selections:
 - a) Elections McGill:
CEO: Michael Vallo
DCEO: Ken Wang
EC: Christina Outerbridge
EC: Gily Nadan
 - b) Judicial Board:
Ishan Singh
Daniel Mayer
Ashlyn O'Mara
Éric St-Pierre
 - c) Co-Speakers:
Lauren Hudak
Zach Newburgh
- Approval of increase the stipends of the speakers to \$1,000 each, \$500 per semester.

VP External

- Approval of the Memorandum on Governance and Underfunding.
- The contract for the Web Designer (Floh Herra-Vega) is approved.
- The extension of Boris Savoie-Doyer (Legal and Political Affairs Coordinator) special work schedule is approved until the end of the calendar year 2009.

VP Clubs & Services

- Full status approvals for Soka Gakkai and McGill Freestyle



- Interim status approvals for McGill Socialists Society, Europe club, Painting Club and the global agents for change.

September 14th, 2009

VP Clubs & Services

- Approval of the contract for the 100 years SSMU history (reduced to 35 years) for \$400
- Approval of the HF Photo Proposal re: Old McGill 2009-2010
- Approval of full club status for the Symphonic Band