



PRESIDENT PORTFOLIO

Presidential Affairs Committee

the President

three (3) Councillors

the General Manager or his/her delegate (non voting)

two (2) members-at-large appointed by the other members of the committee

This year, the Presidential Affairs Committee will play a very central role in reforming the legislative council of the Society. This group, under the supervision of the President, will be helping to complete the Internal Audit of the Committees of Council (IACC), which will completely reform the committee structure. This is an excellent opportunity for students wishing to gain legislative experience at SSMU. The committee will likely meet every two weeks, and will require some outside research. Knowledge of SSMU an asset, but not required.

Key Interests: Politics, Policy, Legislation

Nominating Committee

the current/outgoing members of the Executive Committee (voting);

three (3) councillors (voting);

the General Manager (ex-officio / non-voting)

the Comptroller (ex-officio / non-voting)

A standing committee of the society described in the constitution, this committee oversees hiring of the various commissioners and coordinators. Much of this takes place towards the end of the year, but the committee may be consulted on various hirings throughout both semesters. Knowledge of the positions and their requirements is preferred.

Key Interests: Hiring, HR, SSMU Awards



General Assembly Committee

the President

the Vice-President Internal

the Speaker of Council

four (4) Councillors

two (2) members-at-large

The mandate of the GA committee is to make recommendations on the planning and execution of our General Assemblies. Anyone interested in SSMU's largest body for direct democracy is encouraged to get involved. This will meet 2-3 times over the course of the year and propose improvements to the current format. Last year, the committee recommended constitutional amendments that were ultimately adopted. No experience required.

Key Interests: Politics, Representation, Activism

Constitutional Review Committee

the President (chair)

three (3) Councillors;

two (2) members-at-large appointed by the other members of the committee; and

the General Manager (*ex-officio*).

The mandate of the Constitutional Review Committee includes, but is not limited to: assisting the President in ensuring the long term integrity of the Society with regards to its Constitution and Bylaws, to review the Constitution and By-laws from time to time to assess whether it adequately serves the needs of the Society, and to present recommendations on Constitutional Bylaw reform to the Executive Committee and Council when necessary.

This committee will also be involved in the Internal Audit of the Committees of Council which hopes to improve the efficiency of the Society's legislative structure by reviewing its committee structure. This will provide excellent experience for any Undergraduate hoping to get more involved with the Society.

Key Interests: Corporate Governance, Policy, Law



UNIVERSITY AFFAIRS PORTFOLIO

University Affairs Committee

the Vice President, University Affairs;

three (3) Councillors;

the President (non voting); and

two (2) members-at-large appointed by the other members of the committee.

This year, some responsibility of the University Affairs Committee will be...

- To address issues relating to University-Undergraduate student relations that do not fall directly under the purview of Senate (for example, issues relating to student services and sustainable initiatives)
- To work closely with the VP University Affairs to inform the student body about the administrative and governance activities at McGill by any creative means possible
- To organize creative ways to poll and receive student input on their experiences at McGill and other specific issues as they arise
- Work closely with the Academic Research Commissioner

Commitment...

The committee will meet once a month following each Senate meeting. Other smaller meetings will be scheduled when necessary around specific events and projects.

Key Interests: University Governance, Committee Membership, Academic Affairs

Library Improvement Fund Committee

the Vice President, University Affairs;

three (3) members at large appointed by the University Affairs Committee;

the two (2) SSMU reps to the Senate Committee on Libraries;

the General Manager or his/her delegate (non-voting); and



the Director of Libraries and two (2) representatives from the libraries chosen by the Director (non-voting).

The SSMU Library Improvement Fund (“LIF”) is a fund composed of fees paid by members of the SSMU and other contributions, the sole and unique purpose of which is to enrich the resources normally provided by the University and used by students. This is a parity committee of students and administrators which targets areas that will benefit students the most. Students on this committee have an opportunity to directly change and improve the libraries they use on campus, and interact with the administrators responsible.

Key Interests / Aspirations: Libraries, Space Improvement, Student Life

The Student Equity Committee

the Student Equity Commissioner;

the Vice President, University Affairs;

one (1) councillor;

five (5) members on the following, each to be appointed by members 1.1 through 1.3: one (1) member on Race and Ethnic Relations; one (1) member on Women, one (1) member on Dis/ Ability; one (1) member on First Peoples; one (1) member on Queer and Trans Peoples.

two (2) members at-large

This year, some responsibility of the student equity committee will be...

- to aide the Equity Commissioner in the running of Social Justice Days (10 day event at the end of January/beginning of February)
- liaise with groups on campus to gauge students' concerns about equity at McGill and act when possible
- work with the Social Equity and Diversity Education Office on promoting equity related events
- review and make recommendations on the equity practices within the SSMU
- work closely with SSMU Senators on University Equity Committees

Commitment...

Standard committee meetings will be set at 3 times per semester. Other smaller meetings will be scheduled when necessary around specific events and projects.

Key Interests: Equity, Activism, Policy



Awards of Distinction (3 Member-at-large positions)

President (ex-officio, voting)

Vice President, University Affairs (ex-officio, voting)

At least two (2) Councilors

At the discretion of the Selection Committee, up to three (3) members-at-large

This committee is responsible for awarding the Awards of Distinction Scholarships. The purpose of the Fund is to acknowledge students who have demonstrated a commitment to excellence in two areas of their collegial life. This entails showing evidence of outstanding leadership in the McGill Community through significant contributions to student activities or organizations coupled with high academic performance during the applicant's entire academic history in their current full-time degree.

Key Interests: Accessibility, Student Life

External Affairs Portfolio

External Affairs Committee

the Vice President, External Affairs;

three (3) Councillors;

the President (non voting); and

two (2) members-at-large appointed by the other members of the committee.

The External Affairs Committee is a central organ to SSMU external affairs. As such, the Committee will support and collaborate on all initiatives pursued through the External Office. The major projects this year will include, but are not limited to:

- Campaigning against the Governance Bill 38
- Activating and developing the Table de concentration étudiante de Québec (TaCEQ), Québec's new student lobbying coalition.
- Campaigning in potential Municipal and Federal elections
- Lobbying for and promoting awareness on post-secondary education issues, including accessibility, tuition, underfunding, loans and bursaries etc.
- Creating an action plan for McGill - Milton-Parc community relations



The committee's operations will include drafting important policy submissions and documents, advising and collaborating on campaigns, courses of action and negotiations carried out by the Office and a general vetting of the direction of the VP External Affairs portfolio.

Time commitment:

Either a meeting every week or a meeting every two weeks, depending the work load. Additionally, committee members should be prepared to revise documents on their own time before meetings.

Skills to bring:

Committee members are expected to have an interest in politics, social issues, student advocacy and community relations to Committee meetings. Membership and participation in this committee will cultivate political analysis, creativity and a broad understanding of the student movement, issues affecting the quality and accessibility of post-secondary education and other socio-political issues in Canada.

Key Interests: Representation, Federal / Provincial Politics, Activism, Student Movement

Clubs & Services Portfolio

Building Committee

the Vice President, Clubs & Services;

two (2) Councillors;

two (2) members-at-large appointed by the other members of the committee

the President (non voting); and

the General Manager (non-voting); and

the Office Manager (non-voting); and

the Security Supervisor (non-voting); and

the Building Porters (non-voting)

Has not met in recent history, but is being revived this year. Will meet likely once every two weeks for 1 hour, but will require outside research and analysis. The VP C&S is



calling Building Committee this year to draft a 10-year plan for the Shatner building. It would be similar to the University's Master Plan, if you have seen this document. This plan for the Shatner Building would include:

- Principles of how the building should operate and definitions of how to follow these principles
- Analysis of current building usage
- Goals for how the building should operate ideally
- Recommended building renovations and ways to use the building differently
- Budget analysis

Key Interests: Management, planning, budgeting, sustainability

Clubs and Services Committee

the Interest Group Coordinator (chair)

the Vice President, Clubs and Services;

three (3) Councillors;

the President (non voting);

the General Manager or his/her delegate; and

two (2) members-at-large appointed by the other members of the committee.

Meets – once every two weeks for 3 hours

Needs – Will not require any outside research or special knowledge.

Duties – reads all new club applications and makes recommendations on approval, sifting through 5-10 applications per meeting. Advises the VP Clubs and Services on issues relating to her portfolio (Should the by-laws on how to become a service be expanded? What is an ISG? Etc.). Largely administrative.

Notes – was the Committee that recommended Choose Life for interim and full club status last year



Key interests: Interest Groups, Student Life, Services

McGill Tribune Board of Directors

The Editor-in –Chief or his/her delegate;

The Vice-President (Clubs and Services);

One (1) Councillor;

A representative from the Tribune writing staff,

The Advertising Manager (non-voting);

Two students-at-large, selected by the Clubs and Services committee;

The Vice-President (Finance and Operations) (non-voting);

Administrative aspects include the annual selection of the Editor-in-Chief, the approval of the budget, in concert with the Editor-in-Chief and Vice-President (Finance and Operations), the resolution of complaints about content and the approval of the by-laws of the Tribune Publications Society. No previous journalism experience required.

Key Interests: Journalism, Publishing, Interests Groups, Budgeting

Finance Committee

The Finance Committee Coordinator (chairperson/secretary)

The Vice-President (Finance and Operations) (voting)

The Vice-President (Clubs and Services) (voting)

Three (3) Councillors of which one (1) shall be an Interest Group representative (voting)

Two (2) Members-at-Large (voting)

One (1) representative of the Environment Committee (voting on environment fees application issues only)

One (1) Environment Commissioner (non-voting)



President (ex-officio/non-voting)

Comptroller (ex-officio/non-voting)

The Finance Committee is responsible for all applications relating to the Club and Campus Life Funds. It meets regularly (every 2 weeks) for 2-3 hours to discuss the applications received. No particular experience is required, but a knowledge of campus groups is helpful. This committee will start almost immediately as club funding is generally distributed at the beginning of the year.

Key Interests: Interests Groups, Finance, Budgeting

Finance & Operations Portfolio

Investment Advisory Committee

The Vice-President (Finance & Operations) (voting)

Three (3) Councillors (voting)

Three (3) Members-at-Large (voting)

President (ex-officio/non-voting)

Comptroller (ex-officio/non-voting)

General Manager (ex-officio/non-voting)

This committee advises the VP Finance & Operations on the Society's investment portfolio and makes recommendations. This committee will meet periodically, and a strong background in Finance and/or portfolio management is preferable. This year will be particularly important, as the Executive is considering how the portfolio should be distributed. This committee will provide valuable experience for anyone considering portfolio management.

Key Interests: Investments, Finance, Markets

Operations Committee

the Vice-President (Finance and Operations)

Three (3) Councillors



Two (2) Members-at-Large

President (ex-officio/non-voting)

This committee will help provide general oversight into all of the SSMU's operations (Gerts Bar, Haven Books). Meetings are focused on new ideas and how these services can be improved. Operations committee is also consulted whenever a new project and/or tenant is being considered. In recent memory, Operations committee was responsible for several strategic decisions, including the selection of our newest tenants Café Supreme and Liquid nutrition. Valuable experience for anyone considering a career in business strategy. It meets as needed, and regularly 4-5 times a year.

Key Interests: Marketing, Strategy, Management, Finance

Budget Committee

the Vice-President (Finance and Operations)

Three (3) Councillors

Two (2) Members-at-Large

President (ex-officio/non-voting)

Comptroller (ex-officio/non-voting)

General Manager (ex-officio/non-voting)

The Budget Committee is responsible for setting the budget for the upcoming fiscal year. This is done in coordination with the VP Finance & Operations. This committee only meets after January, but the time commitment is regular, with meetings generally once a week. This is a good opportunity for students wanting to know more about SSMU finances, and valuable experience in corporate budgeting. Very little financial knowledge necessary.

Key Interests: Finance, Fund-Based Accounting, Student Life

Financial Ethics Research Committee

The Vice-President Operations (chairperson)

Three (3) Councillors (voting)



Four (4) Financial Ethics Research Advisors (voting)

President (ex-officio/non-voting)

Comptroller (ex-officio/non-voting)

General Manager (ex-officio/non-voting)

This is a standing committee of the society as described in the constitution. The purpose of the FERC is to review all significant financial transactions of the society (except those related to personnel) and ensure that they are in line with the constitution: ***“The Students’ Society commits to demonstrating leadership in matters of human rights, social justice and environmental protection. The Society understands the direct and indirect effects corporations, businesses and organizations have on their social, political, economic, and environmental surroundings”***

This committee will meet as needed; only transactions over \$15,000 must be referred to FERC.

Key Interests: Finance, Acquisitions, Ethical Purchasing

QPIRG Board of Directors

(1) One seat available for a SSMU Councillor

The Quebec Public Interest Research Group at McGill is a non-profit, student-run organization that conducts research, education, and action on environmental and social justice issues at McGill University and in the Montreal community. With such a broad mandate, QPIRG brings together a wide range of activists interested in many different issues.

Key Interests: QPIRG